

# Letter of Authority / Change of Agent Form



Clubfinance Ltd.  
PO Box 1036  
Hemel Hempstead  
Hertfordshire  
HP1 2WU

**Cofunds Ltd**  
**PO Box 1103**  
**Chelmsford**  
**CM99 2XY**

## Client Checklist

Print, sign and send to Clubfinance Ltd, PO Box 1036  
Hemel Hempstead, Herts, HP1 2WU (**NOT** Cofunds)  
Include a signed Clubfinance Client Declaration form  
Remember identification documents (if applicable)

## AUTHORISATION TO APPOINT CLUBFINANCE LTD. AS AGENT

Please complete all the fields below in block capitals, using black or blue ink. Please remember to sign the form.

Title:	Surname:
Full forename(s):	
Address Line 1:	
Address Line 2:	
Address Line 3:	
Post Code:	
Telephone No.:	Date of Birth:
Cofunds Client Reference No.(s):	

### To Cofunds

Please accept this instruction as confirmation that I wish to appoint Clubfinance Ltd, as the agent for my Cofunds accounts stated above with you subject to the following.

I understand that Clubfinance Ltd does not accept liability for any potential clawbacks of commission already paid to the existing agent. If a product is still within such a clawback period this change of agent is effective from the end of the clawback period.

I authorise you to send them details of all my holdings.

Please appoint Clubfinance as my financial intermediary and transfer full servicing rights and any renewal commission to their agency.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(second signature required if product/policy is jointly held)

For office use only.

Clubfinance  
PO Box 1036  
Hemel Hempstead  
Hertfordshire  
HP1 2WU  
FSA No: 400139  
Company ref: 38302  
Agent Number: **215132**