

Withdrawal Instruction Form



Please complete this Application Form using black ink in BLOCK CAPITALS and return to: **Cofunds Limited, PO Box 1103, Chelmsford CM99 2XY**

1 Intermediary Details (For Intermediary use only)

Cofunds Intermediary Authorisation Code

CONFIRMATION OF DESTINATION OF SOURCE OF FUNDS (IF APPLICABLE)

I/We confirm that: (✓):

the sort code, bank account number and account name within this application was obtained and verified by me/us in relation to the customer(s) below.

2 Personal Details (Please complete this section in full)

Existing Cofunds Client Reference

Time at this Address

yrs

mths

Designation (if applicable)

Time at this Address

yrs

mths

(If more than one previous address in the last 2 years, please provide full details including the time at each address on a separate sheet of paper and staple securely to this application form.)

3 Joint Holders (All Joint Holders MUST complete this section)

Please include the full name and address of each holder. All correspondence will be sent to the 'primary' holder above.

Second named holder

Fourth named holder

Third named holder

4 Withdrawal Instruction

Please indicate where you would like the withdrawal to be paid to. Cofunds permits withdrawal proceeds to be sent to your Cofunds Cash Account, nominated bank account or to your registered home address. In the absence of any instruction, we will transfer the proceeds to your Cofunds Cash Account. If you do not have a Cofunds Cash Account we will issue a cheque and forward it to your registered home address.

Please tick one option:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Option 1 – Cofunds Cash Account Tick this box if you would like the proceeds of your withdrawal to be paid into your Cofunds Cash Account. Please ensure that the cash account is active and the holders and designation of the cash account match that of the investment the withdrawal is coming from. If you do not have a Cofunds Cash Account and tick this box we will issue a cheque and forward it to your registered home address. |
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| <input type="checkbox"/> | Option 2 – (BACS Transfer) Nominated Bank Account for your Cofunds Cash Account Tick this box if you would like the proceeds of your withdrawal to be paid into your nominated bank account. |
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| <input type="checkbox"/> | Option 3 – (BACS Transfer) Alternative Bank or Building Society account Tick this box if you would like the proceeds from your withdrawal to be paid to a bank or Building Society account nominated here. |
| Name of Account Holder <input style="width: 95%;" type="text"/> | Bank/Building Society Account Number <input style="width: 95%; height: 20px;" type="text"/> |
| Bank or Building Society Name and Address <input style="width: 95%; height: 30px;" type="text"/> <input style="width: 95%; height: 30px;" type="text"/> <input style="width: 95%; height: 30px;" type="text"/> | Branch Sort Code <input style="width: 20px; height: 20px;" type="text"/> - <input style="width: 20px; height: 20px;" type="text"/> - <input style="width: 20px; height: 20px;" type="text"/> |
| Postcode <input style="width: 95%; height: 20px;" type="text"/> | Building Society Roll Number (if applicable) <input style="width: 95%; height: 20px;" type="text"/> |

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| <input type="checkbox"/> | Option 4 – Cheque Tick this box if you would like the proceeds of your withdrawal to be paid in the form of a cheque to your registered home address. |
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5 Withdrawal Details

Please indicate the choice of fund(s) you wish to sell.

| Fund(s) to be SOLD | ISA ¹ OR Inv. Funds | Continue Regular Mandate ² (Y/N) | % to be Sold or ALL | OR | Whole Number of Units |
|----------------------------|-----------------------------------|--|---------------------------|----|-----------------------------|
| Fund Manager and Fund Name | | | | | |
| CASH RESERVE ³ | ISA | | | | |
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Both partial and full sales of funds are permitted.

¹ If you select 'ISA' and you hold more than one Cofunds Investment ISA (i.e. ISAs and PEPs from previous years) we will withdraw the required percentage/number of units in the following order: first: PEP, second: Mini ISA, third: Maxi ISA, last: Cofunds Investment ISA.

² If you are subscribing by monthly Direct Debit to the fund(s) that you have selected to sell, please specify whether you wish to continue subscribing to those fund(s).

³ Monies may be held for short periods in the Cash Reserve. Such holdings are deemed 'destined for investment'.

Note: If you are withdrawing 100% of all the holdings, we will also close your regular savings mandate unless you request otherwise.

The minimum investment in a fund permitted by Cofunds is £1,000. If your sale will leave a holding of less than this value, you must sell all of the holding.

Please note that your investment will be sold as soon as is reasonably practical and in any event no later than the valuation point on the next business day following receipt of this form at Cofunds, and the proceeds will be released to you within five business days.

6 Authorisation (All Joint Holders MUST sign)

I understand that if applicable, any application to withdraw will be deemed to include all former ISA and PEP products. I/We authorise Cofunds to withdraw on my/our behalf the investment fund(s) indicated above.

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| Primary Holder Signature |
| Date |
| 2nd Holder Signature |
| Date |

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|----------------------|
| 3rd Holder Signature |
| Date |
| 4th Holder Signature |
| Date |